APPLICABILITY/ACCOUNTABILITY:

This policy applies to all members of the university community.

BACKGROUND INFORMATION:

UCF encourages study abroad that enhances learning, promotes cultural understanding, and helps prepare students to be successful in a globalized environment. However, study abroad programs may entail risks, and the university must monitor programs with regard to the health and safety of our students, faculty members, and staff members.

POLICY STATEMENT:

The UCF Office of International Studies is responsible for the administration and overall management of UCF study abroad programs and must approve all study abroad programs prior to travel abroad. The Office of International Studies shall establish procedures relating to the safety and welfare of the students, faculty members, and staff members; uniform compliance with applicable laws; consistency with UCF policies and regulations; and furtherance of the UCF mission and goals.

DEFINITION:

Study abroad programs include but are not limited to educational activities that take place outside the United States. They include but are not limited to faculty-led short-term programs, reciprocal student exchanges, and experiential activities such as internships and service learning.
PROCEDURES:

Procedures for the development and administration of UCF study abroad programs are found at http://international.ucf.edu/internationalstudies.

RELATED INFORMATION:

UCF policies located at www.policies.ucf.edu:

2-900 International Academic Agreements
2-901 UCF Policy for ALL Foreign Nationals
4-209 Export Control
Guidelines for Field Experiences (under development)

UCF General Counsel (http://www.generalcounsel.ucf.edu)

INITIATING AUTHORITY: Provost and Executive Vice President

![Policy Approval](image)

2-902 Study Abroad Programs