

SUBJECT: University Benefits for Retired Employees Human Resources	Effective Date: 5-5-04	Policy Number: 3-001	
	Supersedes: N/A	Page 2	Of 3
	Responsible Authority: Director of Human Resources		

APPLICABILITY:

This policy applies to retired University of Central Florida employees.

SUMMARY OF POLICY:

The University of Central Florida provides certain benefits to retirees of the University of Central Florida. This policy lists those benefits.

POLICY STATEMENT:

I. Retired University of Central Florida Faculty Members

Faculty members retired from the University of Central Florida are eligible, upon request and subject to university policies and procedures, to receive on the same basis as employees the following benefits from the university:

- (1) UCF retired employee identification card
- (2) privileges at UCF libraries (i.e., public rooms, lending and research services)
- (3) listing in the UCF faculty and staff directory
- (4) placement on designated UCF mailing lists
- (5) a UCF parking decal
- (6) use of UCF recreational facilities
- (7) a mailbox in the department or unit from which the employee retired, subject to the availability of space
- (8) a UCF e-mail address for professional use

- (9) ability to enroll in courses at UCF without payment of tuition, on a space available basis, subject to the provisions of Section 1009.26(3) or (4), Florida Statutes, and university policy

II. Retired University of Central Florida employees other than faculty

Non-faculty employees who retire from the university shall be eligible, upon request, to receive on the same basis as employees the following benefits at the university:

- (1) UCF retired employee identification card
- (2) privileges at UCF libraries (i.e., public rooms, lending and research services)
- (3) placement on designated UCF mailing lists
- (4) a UCF parking decal
- (5) use of UCF recreational facilities
- (6) ability to enroll in courses at UCF without payment of tuition, on a space available basis, subject to the provisions of Section 1009.26(3) or (4), Florida Statutes, and university policy
- (7) a UCF e-mail address for professional use

III. Payment for Certain Benefits and Availability

Retired employees who request benefits as listed above may be required to pay certain fees. For example, retired employees may purchase a UCF parking decal in accordance with decal fees and policies in effect at the time of the purchase.

INITIATING AUTHORITY: Vice President for Administration and Finance

POLICY APPROVAL	
(For use by the Office of the President)	
Policy Number: <u>3-001</u>	
Initiating Authority: <u>Will Foreman II</u>	Date: <u>5/17/04</u>
Policies and Procedures Review Committee Chair: <u>Beth Barnes</u>	Date: <u>5/18/04</u>
President or Designee: <u>John C. Hill</u>	Date: <u>5/19/04</u>