

SUBJECT: Non-Research Animals on Campus	Effective Date: 1-21-09	Policy Number: 3-400.1	
	Supersedes: 7-15-07	Page 1	Of 4
	Responsible Authority: Director, University Police Department		

APPLICABILITY / ACCOUNTABILITY:

This policy applies to all animals not related to instructional activity on any UCF campus or in any facility controlled by the university.

This policy excludes:

- law enforcement K-9 and equestrian units
- animals used as an accommodation under law
- other exemptions that may be made under special circumstances, including housing

POLICY STATEMENT:

It is the policy of the university to maintain animal control to ensure a safe and healthy environment for the university community.

DEFINITIONS:

Feral animal. A once-domesticated animal that has reverted to an untamed state.

Service animal. An animal that is trained to perform tasks for an individual with a disability. The tasks may include, but are not limited to, guiding a person who is visually impaired or blind, alerting a person who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting a person who is having a seizure, retrieving objects, or performing other special tasks. A service animal is not a pet. (Florida Statute 413.08(1)(d))

Stray animal. Any domestic animal on campus that is not under physical restraint, i.e., leashed or caged, whether accompanied by a person or not.

Wild animal. A non-domesticated animal living in its natural habitat.

PROCEDURES:

A. General provisions

- An animal must be under physical restraint to be allowed on campus.
- Specific policies may apply during special events such as concerts, athletics events, and guest speakers.
- Animals are not allowed in university buildings, with the exception of service animals. The owner of a service animal is responsible for the care and supervision of the service animal (including removal of excrement), as well as for any damage or injury caused by the service animal while on university property. The university may ask a person with a service animal what services the animal is trained to perform for the individual to determine the difference between a service animal and a pet.
- The owner or responsible party must immediately remove and properly dispose of fecal matter deposited by any animal brought to campus.
- An individual who brings an animal onto university property or property controlled by the university will be responsible for damage or injury caused by that animal.
- An animal left unattended in a vehicle or other area that is perceived to be in distress is to be reported to the UCF Police Department for appropriate response. A person who leaves an animal unattended may be prosecuted.
- Horses may be ridden or led over uncultivated (not mowed or planted) areas and dirt roads.
- The abandonment of animals on any UCF campus is strictly forbidden.
- The owner or responsible party who wishes to bring an animal on campus for a one-time display is required to comply with university regulations and that follow the appropriate protocol for approval prior to bringing the animal on campus. This approval may require a certificate of insurance and animal health certificates. The owner or responsible party will be liable for any damage caused by the animal while on campus. For additional information, please contact the UCF Police Department at 407-823-5555.
- If an animal disrupts the campus educational process, administrative process, or other campus function, the owner or responsible party must remove the animal immediately.
- It is the responsibility of the Physical Plant and Landscape and Natural Resources to collect and dispose of dead animals. To report a dead animal, call the Work Control Center at 407-823-5223.

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B. Wild or feral animals

- Wild or feral animals will be left alone if no immediate threat to human safety or property is evident.
- If an animal is exhibiting dangerous or destructive behavior or posing an immediate threat, please notify the UCF Police Department immediately. The UCF Police Department will monitor the animal until Florida Wildlife Control or another appropriate party is contacted and arrives on the scene. If the animal is deemed a threat and immediate intervention is required, the UCF Police Department may elect to remove the threat.

C. Stray animals

- Stray animals should be reported immediately to the UCF Police Department.
- Stray animals on campus grounds or in buildings will be turned over to local animal services.

RESOURCES:

Facilities and Safety information on animals procedures: <http://www.fs.ucf.edu/>

Equal Opportunity & Affirmative Action Programs office information: <http://www.eeo.ucf.edu/>

Housing-specific policy information: <http://www.housing.ucf.edu>

Student disability documentation requirements: <http://www.sds.sdes.ucf.edu>

UCF Athletics Game Day animal policy: <http://ucfathletics.cstv.com/brighthouse/animal-policy.html>

RELATED DOCUMENTS:

Safety Action for Event (SAFE) form: <http://www.osi.sdes.ucf.edu/>

INITIATING AUTHORITY: Vice President for Administration and Finance

POLICY APPROVAL (For use by the Office of the President)	
Policy Number: 3-400.1	
Initiating Authority: <u>[Signature]</u>	Date: <u>2/26/09</u>
Policies and Procedures Review Committee Chair: <u>[Signature]</u>	Date: <u>2-26-09</u>
President or Designee: <u>[Signature]</u>	Date: <u>2/27/09</u>

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