



Automated External Defibrillators (AED)

Policy Number	3-118.1
Responsible Authority	Director of Environmental Health & Safety
Initiating Authority	Vice President for Compliance and Risk
Effective Date	1/19/2022
Date of Origin	7/29/2015

APPLICABILITY/ACCOUNTABILITY

This policy applies to all members of the university community.

POLICY STATEMENT

University of Central Florida (UCF) is committed to the health and safety of its faculty, staff, students, and other members of the UCF community. In order to maximize the chances of survival of any member of the university community who might experience sudden cardiac arrest, the university will satisfy applicable Florida law and guidance relating to the acquisition, use, and maintenance of AEDs. The office of Environmental Health and Safety (EHS) is designated with the responsibility of monitoring the university's compliance with this policy and any applicable laws, regulations and policies.

- I. Special Conditions
 1. The Athletics Department must ensure that the following conditions are maintained:
 - a. At least one AED is located in a central area, which is known to students and staff, where defibrillation can occur within five (5) minutes of sudden cardiac arrest (SCA) onset at any indoor or outdoor area or facility being used for intercollegiate sports activities; and
 - b. At least one person who is trained in CPR and the use of an AED must be on the premises during all hours of practice, training, or competition.
 2. Event personnel contracted to work at entertainment venues on UCF owned or controlled property and other campus public assembly venues are encouraged to receive training in CPR and the use of AEDs. Failure to acquire training does not constitute a basis for the relocation of the devices.

DEFINITIONS

Automated External Defibrillator (AED). A device that is commercially distributed in accordance with the Federal Food, Drug, and Cosmetic Act, and that is capable of recognizing the presence or absence of ventricular fibrillation. Furthermore, this device is capable of determining, without intervention by the user, whether defibrillation should be performed, and, upon making such determination, is able to deliver an electrical shock to an individual.

Cardiopulmonary Resuscitation (CPR). Emergency procedure performed on a person whose heart is not beating normally and which is intended to restore partial flow of oxygenated blood to the brain and other main organs.

Quality Assurance Program. A program consisting of administrative and procedural activities put in place to ensure the readiness and effective use of an AED device.

Sudden Cardiac Arrest (SCA). A condition in which the heart suddenly and unexpectedly stops beating. When this happens, blood stops flowing to the brain and other vital organs. This condition usually causes death if it is not treated within minutes.

University Community. All university employees, volunteers, students, employees and volunteers of Direct Support Organizations, as well as visitors and contractors who conduct business with UCF.

PROCEDURES

- I. Purchasing an AED
Any department/unit considering the deployment of an AED shall follow these steps:
 1. Contact EHS at 407-823-6300 to discuss AED needs and deployment in your specific area;
 2. EHS will procure the AED(s), identify the location for deployment, and submit a work order for the installation; and
 3. Designate a contact person(s) responsible for obtaining the appropriate training on the use and implementation of the AED. This person shall serve to assist in the activation of an AED when needed.

- II. Actions following an Activated AED
If the AED in your area was used during a response, please follow these steps:
 1. Secure the AED device (do not remove the battery); and
 2. Contact the UCF Environmental Health & Safety director, (407-823-6300), and remove the device from service. EHS will ensure that used pads are replaced as soon as possible. In instances where EHS is out of replacement pads, a loaner

will be issued until the original unit is ready for redeployment. EHS will, to the best of our ability, minimize the amount of time an AED may not be present in the appropriate location.

RELATED DOCUMENTS

Florida Statutes 401.2915, 768.13, 768.1325, and 768.1326

CONTACTS

Environmental Health and Safety (407) 823-6300

POLICY APPROVAL
(For use by the Office of the President)

Policy Number: 3-118.1

Initiating Authority and University Policies and Procedures Committee Chair:  Date: 12/10/2021

President or Designee: Alexander Cartwright Digitally signed by Alexander Cartwright
Date: 2022.01.19 09:37:02 -05'00' Date: 1/19/2022

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