



University Compliance, Ethics, and Risk Office

UNIVERSITY OF CENTRAL FLORIDA

University of Central Florida Draft Policy Submission Cover Memo Form

Policy No. and Title:

Initiating Authority:

Initiating Authority Approval Date:

Date of Submission for Review:

Submitted by:

Department:

New Policy

Existing Policy (5-year Review)

Existing Policy (Out of Cycle
Review)

Summary of Revisions: (For a new policy, please provide a summary of the policy. For an existing policy, please provide a summary of the revisions made to the policy.)

Stakeholders included in the Review Process: (Provide a list of departments involved in the review/revision process.)

Stakeholder feedback must also be requested from the [Faculty Senate](#) and the [College Policy Liaisons](#). By checking the boxes below, you are confirming that feedback from these groups was requested, received, and considered in the draft policy.

College Policy Liaisons

Faculty Senate

Regulatory Requirements (if applicable): (Provide information on regulatory requirements pertaining to the policy, including specific statute or regulation number.)

Presenters: (Provide the name(s), position title(s), and email address(s) for all individuals who will be presenting the policy to the university's Policies and Procedures Committee.)



Draft - Weapons on University Property and at University Events

Policy Number	3-119. 22 ²³
Responsible Authority	Associate Vice President of Public Safety
Initiating Authority	<u>Sr. Vice President</u> <u>for Administration and Finance</u> and Chief <u>Operating Financial</u> Officer
Effective Date	
Date of Origin	12/1/2011

PREAMBLE

The University of Central Florida desires to maintain a safe environment for all of its students, faculty and staff members, contractors, and visitors. This policy seeks to reduce the risk of injury or death associated with the intentional or accidental use of weapons.

APPLICABILITY/ACCOUNTABILITY

This policy applies to all individuals who come onto property owned or controlled by the University of Central Florida or who attend events sponsored or hosted by the University of Central Florida, with exceptions as noted in the Procedures section below.

POLICY STATEMENT

The University of Central Florida prohibits the possession, use, or storage of weapons on property owned or controlled by the University of Central Florida, including in a university vehicle, on one's person, or in one's office or residence hall. Additionally, the University of Central Florida prohibits the possession, use, or storage of weapons at events sponsored or hosted by the University of Central Florida, except as outlined in this policy.

DEFINITIONS

Firearm. Any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or silencer; any destructive device; or any machine gun.

Weapon. A thing designed or intended, or which may reasonably be used for inflicting bodily harm. The term “weapon” includes firearms, swords, knives (except common pocketknives), incendiary devices, chemical devices, or missiles. The term “weapon” includes any object legally controlled as a weapon or treated as a weapon under the laws of the jurisdiction in which the university owned or controlled property is located.

PROCEDURES

All individuals who come onto property owned or controlled by the University of Central Florida or who attend events sponsored or hosted by the University of Central Florida are prohibited from possessing, using, or storing weapons at such property or events without the explicit authorization of the university, whether or not a federal or state license to possess the same has been issued to the possessor.

Exceptions. Notwithstanding the foregoing, the University of Central Florida permits the following:

1. A law enforcement officer may carry onto university property or into university events those weapons that his or her law enforcement agency requires to be carried.
2. Not prohibited under this policy are legitimate tools appropriately used in authorized work on campus.
3. ROTC programs may possess and display firearms and other weapons under limited conditions as approved by the campus authorities. For purposes of this exception, the ROTC program director shall consult with the associate vice president of public safety, and or chief of police, and the senior vice president for administration and finance and chief operating officer and chief financial officer or any other official designated by the president for these purposes. The ROTC program director shall provide prior notice to the appropriate university officials of each instance in which firearms or other weapons will be used on university property or at university events.
4. Non-functioning antique or simulated weapons may be used for classroom or other academic purposes with prior notice to and approval of the provost and executive vice president for Academic Affairs, and with notice to the UCF Police Department. Functioning weapons may be used for instructional, research, or theatrical purposes where prior approval has been received from the provost and executive vice

president of Academic Affairs (or their designee) and notice has been given to appropriate vice president with oversight dean of the college, as well as to the ~~associate vice president of public safety or the~~ and chief of police.

5. Individuals may carry a self-defense chemical spray, which is a device carried solely for the purposes of lawful self-defense that is compact in size, designed to be carried on or about the person, and contains not more than two ounces of chemical.
6. Individuals may carry a stun gun, an electrical device carried solely for the purposes of lawful self-defense that is compact in size, designed to be carried on or about the person, and which does not fire probes or projectiles.
- ~~5.7.~~ Simulated weapons that are clearly identifiable (whether through design or decoration) to the casual observer as simulated are permitted for instructional or academic purposes.
- ~~6.8.~~ Uniformed persons authorized by their employer, and duly licensed and legally permitted under the laws of Florida to possess weapons – such as employees of armored car services that collect or transport cash, checks, valuables, etc., – may do so on university property in the performance of those duties for which the weapon is authorized by their employer.
- ~~7.9.~~ An adult may possess a lawfully concealed firearm or weapon within a private conveyance so long as the firearm or weapon is securely encased or otherwise not readily accessible for immediate use. See Florida Statutes section 790.25.

Any other exceptions to this policy must be approved in writing by the president, the senior vice president for administration and finance and chief financial officer, and chief operating officer, the provost and executive vice president for Academic Affairs, or any other official designated by one of them, with notice to the UCF Police Department.

Enforcement. University employees or students found in violation of this policy will be subject to disciplinary action under the disciplinary procedures applicable to them. Visitors or contractors found in violation of this policy will be asked to remove the weapon from the property or to leave the property and may be trespassed from the university depending upon the circumstances.

RELATED DOCUMENTS

[Florida Statute 790.115](#)

[Florida Statute 790.25](#)

[Florida Statute 790.251](#)

CONTACTS

UCF Police Department: (407) 823-5555

Senior Vice President for Administration and Finance and Chief Operating Financial Officer:
(407) 823-10632354

Provost and Executive Vice President for Academic Affairs: (407) 823-2303

History: 3-119 12/1/2011; 3-119.1 1/21/2014; 3-119.2 7/24/2019