



University Compliance, Ethics, and Risk Office

UNIVERSITY OF CENTRAL FLORIDA

University of Central Florida Draft Policy Submission Cover Memo Form

Policy No. and Title:

Initiating Authority:

Initiating Authority Approval Date:

Date of Submission for Review:

Submitted by:

Department:

New Policy

Existing Policy (5-year Review)

Existing Policy (Out of Cycle
Review)

Summary of Revisions: (For a new policy, please provide a summary of the policy. For an existing policy, please provide a summary of the revisions made to the policy.)

Stakeholders included in the Review Process: (Provide a list of departments involved in the review/revision process.)

Stakeholder feedback must also be requested from the [Faculty Senate](#) and the [College Policy Liaisons](#). By checking the boxes below, you are confirming that feedback from these groups was requested, received, and considered in the draft policy.

College Policy Liaisons

Faculty Senate

Regulatory Requirements (if applicable): (Provide information on regulatory requirements pertaining to the policy, including specific statute or regulation number.)

Presenters: (Provide the name(s), position title(s), and email address(s) for all individuals who will be presenting the policy to the university's Policies and Procedures Committee.)



Draft - University Smoke-Free Policy

Policy Number	3-120.42
Responsible Authority	Vice President for Health Affairs, Dean, UCF College of Medicine
Initiating Authority	Vice President for Health Affairs, Dean, UCF College of Medicine
Effective Date	
Date of Origin	8/20/2012

APPLICABILITY/ACCOUNTABILITY

This policy applies to all persons and activities on or in property owned, operated, leased, and/or controlled by the University of Central Florida.

POLICY STATEMENT

The University of Central Florida prohibits smoking on all university owned, operated, leased, and/or controlled properties in order to maintain a healthy and safe environment for its faculty, staff, students, and visitors.

DEFINITIONS

Cigarette and Cigar (Blunt): A small roll, generally wrapped in paper, of cut tobacco, tobacco substitute, or other leaf content.

Pipe: A tube with a small bowl at one end, in which tobacco, tobacco substitute, or other material is smoked.

Property: All buildings and structures, grounds, parking structures, walkways, sidewalks, parking lots, and motorized or non-motorized vehicles. Property includes personal vehicles (whether motorized or non-motorized) at the university or any site owned or controlled by the university.

Smoking: Inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, cigarillo, hookah, beedi, kretek, electronic cigarette, juul, water pipe, or other inhalant / vaping

device in which tobacco, tobacco substitute, or other material is smoked; and includes products containing or delivering nicotine intended or expected for human consumption.

PROCEDURES

Implementation and Support

1. Effective implementation of this policy depends upon the courtesy and cooperation of all members of the university community, not only to comply with this policy, but also to encourage others to comply with the policy.
2. The university will provide access for faculty and staff members, and students interested in cessation services, including but not limited to pharmaceutical interventions; individual, group, telephone, and online counseling.

Exceptions and Limitations

1. Tobacco use may be permitted for educational, clinical, or religious ceremonial purposes with prior approval of the provost and vice president, or designee.
 2. Tobacco use may be permitted for controlled research with prior approval of the vice president for Research ~~and dean of the College of Graduate Studies~~, vice president for Health Affairs and dean, College of Medicine, or designee.
 3. Smoke, like any other laboratory air contaminant generated, shall be controlled locally in a chemical hood or other exhaust system that provides 100 percent exhaust to the outside.
 4. Tobacco use may be permitted at joint-use campus facilities, which are governed by the policies of the joint-use partner.
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RELATED INFORMATION

For additional information related to this policy, frequently asked questions, and cessation resources, visit the web site. <http://www.ucf.edu/smokefree>